



Parker Water Supply Corporation

7001 County Road 1200
Cleburne, Texas 76031
Office (817) 373-2666 • Fax (817) 373-2495

Parker Water Supply Corporation

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Please list any other names you have used previously: _____

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Desired: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for Parker WSC? YES NO If yes, when? _____

If so, what position did you hold and what was your reason for leaving? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ GED: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references, whom you have known at least 4 years. Please do not include relatives or former employers.

Full Name: _____ Relationship: _____

Phone: _____

Full Name: _____ Relationship: _____

Phone: _____

Full Name: _____ Relationship: _____

Phone: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Special Qualifications and Skills

Please list any specialized skills you possess which may be applicable to the position you are applying for. Also, include any software, machinery or equipment you are able to use and indicate any related specialized training you have had.

Typing Speed (WPM) _____ Below please indicate your level of Microsoft Office Proficiency:

WORD

- Beginner
 Intermediate
 Advanced

Excel

- Beginner
 Intermediate
 Advanced

Disclaimer and Signature

I authorize any person or organization listed in this application and/or whose name I have given as a character reference and/or by whom I have been previously employed and/or any educational institution I have listed on this application to furnish any information they may have concerning me to Parker Water Supply Corporation. I understand that the information provided by me may be used for the purpose of determining my eligibility. My previous employers may be contacted (unless otherwise noted by me on this application or in writing). I hereby release, indemnify, and hold harmless any governmental entity, employer, and person furnishing or receiving records and information about me. By signing this application, you consent to be legally bound by this agreement's terms and conditions.

Signature: _____ Date: _____

Driving Classification and Record

Do you have a Commercial Driver's license (CDL)? Yes _____ NO _____ What Class? ___ A ___ B ___ C

If yes, what endorsements do you carry? _____ Trailer _____ Tank _____ Passenger _____ Combination _____ Other

Have you been issued a citation or ticket for any motor vehicle violations within the past 3 years (3) years? Yes ___ No ___

If yes, please provide the following:

Violation: _____ Date Received: _____

Violation: _____ Date Received: _____

Violation: _____ Date Received: _____

Violation: _____ Date Received: _____

Back Ground Information

To assist Parker Water Supply Corporation in obtaining and evaluating your background, please provide the following information:

Date of Birth: _____ Social Security Number: _____

Parker WSC requires all employees to have a valid Texas driver's license and must maintain a satisfactory driving record.

Driver's License Number: _____ Issuing State: _____ Class A ___ B ___ C ___

Have you ever been convicted, pled guilty, pled no contest, placed on deferred adjudication, or community supervision for a felony or misdemeanor (class A, B, C) in a civilian or military court? (This includes juvenile offenses) If yes, please provide the following:

Charge: _____ City/County Location: _____ Date Received: _____

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Terms of Employment

I have reviewed the essential job functions and minimum qualifications for the position for which I am applying. I am aware that this application may be subject to public disclosure unless an exception under the Texas Open Records Act is applicable. The information in this application is accurate, complete, and is subject to verification by Parker Water Supply Corporation. I understand that if I have given any false information in this application or if I have omitted any material facts, I may be disqualified from employment with Parker Water Supply Corporation or if hired, I may be discharged immediately upon discovery of such false statements or omissions. I also understand that Parker WSC is an "employment-at-will" employer and that the acceptance of an offer of employment does not create a contractual obligation upon Parker WSC to continue to employ me in the future.

Please read carefully and then Sign.

Signature of Applicant: _____ Date: _____

Authorization and Release to obtain information

As part of our hiring background and investigation process, we may obtain, where permitted, one or more reports and other information about you, including your background, employment history, academic and/or professional credentials, military service, credit history, and driving history. The information gathered also may involve a criminal history and/or alcohol or drug use history, if any. An investigative consumer report may include information about your character, general reputation, personal characteristics and mode of living that may be obtained by interviews with individuals with whom you are acquainted or who may have knowledge concerning any such items of information. This also may include contacts of all listed prior employers to verify your employment history. Before we can seek such reports, where permitted, we must have your written permission to obtain the information. You have the right, upon written request, to a complete and accurate disclosure of the nature and scope of the investigation.

By signing below, I consent to and authorize the gathering of this information by my prospective employer and those whom my prospective employer had engaged to request and obtain this information, including from former employers. I understand and acknowledge that this release of information may assist my prospective employer to make a determination regarding my suitability as an employee. Where permitted, this authorization shall remain in effect over the course of my employment and reports may be ordered periodically during the course of my employment.

By signing you consent to be legally bound by this agreement's terms and conditions.

Applicant Full Legal Name: _____ (print clearly)

Applicant's Signature: _____ Date: _____