

Minutes of Meeting – Regular Meeting of Directors

Parker Water Supply Corporation

April 15, 2021

On the 15th day of April, 2021, the Board of Directors of Parker Water Supply Corporation ("Corporation") held a Regular Meeting at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

Harry Shaffer, President
Brent Harris, Vice President
Janice Linville
Stan McVey

Jack Repenning
Sherry Reeves, Office Manager
James Lyles, General Manager

Guest: Pete Kampfer and Clay Freelen

The meeting was called to order at 6:00 p.m. by Harry Shaffer, President.

Clay Freelen spoke with the Board in Open Forum asking if Parker WSC would be interested in expanding or upgrading a water line close to the property that he is contemplating purchasing on HWY 171 and 1413 in order to put 300 residential meters on it. The feasibility came back showing a negative impact only allowing for 4 residential meters. President Shaffer asked to have this placed on the May 20, 2021 agenda.

Consent Agenda

Board Member Jack Repenning made a motion, seconded by Stan McVey to accept the March 18, 2021 Minutes and the March Treasury Report as presented. Brent Harris, Harry Shaffer, Stan McVey and Janice Linville voted with all ayes. Motion passed.

Regular Agenda

Item 1 Dealt with Closed Session under provisions of Texas Government Code Section 551.074 (Personnel Matters). Board went into closed session at 6:02 pm. Board returned to open session at 7:12pm.

Item 2 Dealt with Personnel Operations as discussed in Closed Session. Motion was made by Stan McVey, seconded by Janice Linville to give 3% cost of living raise to the employees. Motion was amended by Janice Linville, seconded by Jack Repenning that due to Lisa being on her 90 probation, she would not get the 3% raise until after her probation time is up. Brent Harris, Harry Shaffer, Stan McVey, Janice Linville and Jack Repenning voted with all ayes. Motion passed.

Item 3 Dealt with General Managers compensation as discussed in Closed Session. Motion was made by Stan McVey, seconded by Brent Harris to pay the General Manager Lyles for his unused vacation time, and compensation/overtime for work after hours for \$3970.68 minus payroll taxes. James started working for JCSUD on April 12, 2021. If Parker WSC needs James to come do some work while we are searching for an Operations Manager he will be paid by contract.

Item 4 Dealt with Operation Specialist job evaluation as discussed in Closed Session. Item died for lack of motion.

Item 5 Dealt with the Office Manager's Report. With credit cards in Office, we took in \$4755.93. The statement did not come in for the online amount for March. We paid 547 customers that paid CareFlite, we had some that pay twice in one month. The Board decided at the February meeting to have the full amount of the Edward Jones CD, this CD is collateral for the CO Bank Loan and has to be kept separate. The money for this CD has been moved to Pinnacle Bank and a CD has been set up. We had 4 customers ask about leak adjustments and only one actually took the adjustment. Parker WSC has had request for 35 meters on FM 916; 25 on Hwy 171 & 1413; 6 on 1202 & Hwy 171; 3 on CR 1200; and 14 on 1200 & 1100. We had a call about a customer is selling his property along with 3 meters and the new owners are going to want to subdivide. We have not heard from them yet as to how many meters they will be wanting. The Board was made aware of a violation from TCEQ due to someone complained that we did not reach more customers during the winter storm stating to Boil Water Notice. Even though we did not need to do a boil water notice, we did it to be on the safe side. Even though we did not have the majority of our customers signed up to get the alert on our website We need to get some signs made up for the notice incase we need them in the future. Motion made by Brent Harris and Jack Repenning Second the motion to accept the Office Manager's Report as presented. Brent Harris, Harry Shaffer, Jack Repenning, Stan McVey and Janice Linville voted with all ayes. Motion passed.

Item 6 Dealt with the General Manager's Report. James Lyles gave a report about how much growth is coming this way. We have developers contacting us and we need to prepare for the growth. Harry wants to start looking at the service applications of the developers. Motion made by Brent Harris and Jack Repenning Second the motion to accept the General Manager's Report as presented. Brent Harris, Harry Shaffer, Jack Repenning, Stan McVey and Janice Linville voted with all ayes. Motion passed.

Item 7 Dealt with resignation of General Manager James Lyles. Motion was made by Brent Harris and Stan McVey second the motion to accept the resignation of General Manager, James Lyles. Brent Harris, Harry Shaffer, Jack Repenning, Stan McVey and Janice Linville voted with all ayes. Motion passed.

Item 8 Dealt with hiring someone with a Groundwater C License. There have been no applications received for the Operations Manager with a Groundwater C license. Janice Linville asked to have the ad put in the Cleburne Paper and the Star Telegram. Item died for lack of motion.

Item 9 Dealt with rates on 1" meters on the service lines at Parker WSC. After discussion regarding some people may not know they have 1" meters and they should be grandfathered in since they have not been charged a higher amount in the past. It will be costly to make the change outs. Any new 1" meters should be charged the increased rate. Item died for lack of motion

Item 10 Dealt with getting a credit card for the office. Motion was made by Brent Harris, seconded by Stan McVey to authorize Office Manager, Sherry Reeves to get a Pinnacle Bank Visa Credit card for the office. Brent Harris, Harry Shaffer, Stan McVey, Janice Linville and Jack Repenning voted with all ayes. Motion passed.

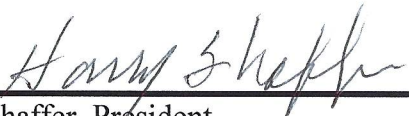
Item 11 Dealt with updates to the Tariff. Board had discussions regarding begin working on the Tariff, to see where Parker WSC might need to look at upgrading some lines in different areas. On page 19

discussion was talked about regarding fees on a customer credit card. Parker WSC does not obtain the fee, the fee goes to the credit card company. On page 25 we do not charge a fee if a renter does not pay the bill and we send a notice to property owner. Board members will continue to read through 25 pages and discuss at upcoming meetings. No action taken.

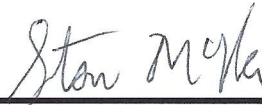
Item 12 Dealt with quotes for new company vehicles. The Board asked the Office Manager, Sherry Reeves will contact JCSUD to see if they have some good vehicles they are going to be selling. Item died for a lack of motion.

Item 13 dealt with request to be placed on the agenda for the next Board meeting. Annual meeting will be April 17, 2021 at 7PM. No action needed.

Item 14 There being no further business to consider, Board Member Brent Harris made a motion, seconded by Stan McVey to adjourn at 9:05 P.M. Motion passed: All Ayes.



Harry Shaffer, President



Stan McVey, Secretary/ Treasurer