

Minutes of Meeting – Regular Meeting of Directors

Parker Water Supply Corporation

April 21, 2022

On the 21st day of April 2022, the Board of Directors of Parker Water Supply Corporation ("Corporation") held a Regular Meeting at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

Harry Shaffer, President
Brent Harris, Vice President
Thomas Morgan
Larry Brinkley, Operations Manager

Stan McVey, Secretary/Treasurer
Jack Repenning
Sherry Reeves, Office Manager

Harry Shaffer, President called the Regular meeting to order at 7:02PM. A quorum was present. Guest in attendance: David Clay Griffin. Mr. Griffin spoke to the Board regarding a request for a copy of a feasibility study.

Consent Agenda

Board Member Jack Repenning made a motion, seconded by Board Member Brent Harris to accept the minutes for the March 17, 2022 meeting and the March Treasury Report. Harry Shaffer, Brent Harris, Stan McVey, Jack Repenning, and Thomas Morgan voted with all ayes. Motion passed.

Regular Agenda

Item 1 Dealt with adopting Resolution Declaring Unopposed Candidates of PWSC 2022 Election. Motion was made by Board Member Brent Harris and seconded by Board Member Stan McVey to adopt Resolution Declaring Unopposed Candidates for the PWSC 2022 Election. Jack Repenning for Place 2 and Thomas Morgan for place 3 the only two qualified candidates to return a completed application. Harry Shaffer, Brent Harris, Stan McVey, Jack Repenning, and Thomas Morgan all voted ayes. Motion passed.

Item 2 Dealt with having RVS hardcode the CareFlite charges to accounts that are not excluded. Customers that pay with a credit card on line are not being charged as the system does not know if the customer has the coverage or not, therefore they are not being charged. This came to mind when a customer had used CareFlite and their name was not on the list that we send to CareFlite each month. We were contacted by CareFlite and then we found what was happening. I have been in touch with RVS and they can program the system along with Transaction Warehouse to hardcode the cost. Motion was made by Board Member Stan McVey second by Board Member Brent Harris to have RVS hardcode cost for CareFlite to the credit card system to customers that are not excluded from coverage. Harry Shaffer, Brent Harris, Stan McVey, Jack Repenning and Thomas Morgan all voted ayes. Motion passed.

Item 3 Dealt with removing Janice Linville from all financial Institutions. Motion was made by Board Member Brent Harris and seconded by Board Member Stan McVey to remove Janice Linville from all financial institutions since she has resigned from the Board. Harry Shaffer, Brent Harris, Stan McVey, Jack Repenning and Thomas Morgan all voted ayes. Motion passed.

Item 4 Dealt with adding Board Members to all financial institutions. Motion was made by Board Member Jack Repenning seconded by Board Member Thomas Morgan to add all elected Board members to the Financial Institutions. Harry Shaffer, Stan McVey, Brent Harris, Jack Repenning, Thomas Morgan, and Sherry Reeves are added to the financial institutions for Parker WSC. Harry Shaffer, Brent Harris, Stan McVey, Jack Repenning and Thomas Morgan all voted ayes. Motion passed.

Item 5 Dealt with Operations Managers report. Motion was made by Board Member Jack Repenning seconded by Board Member Stan McVey to approve the Operations Managers report as presented. Also, Operations Manager may purchase another chlorinator, GPS tracker for the water meters, part-time person to work for the summer helping mow and other duties as needed, and to give Brad the customer phone numbers so he can call them before he changes out their new meter. Harry Shaffer, Brent Harris, Thomas Morgan, Jack Repenning and Stan McVey all voted ayes. Motion passed.

Item 6 Dealt with the Office Managers Report for March 2022. In March credit card customers in house \$6,353.38 and PWSC paid \$252.41 in fees. Online customer payments were \$31,697.71. CareFlite customers for March was \$778.00. According to TRWA the 3x times rule is for SUD's. WSC have the equity buy in or Capital Improvement we cannot do that. We can however use the formula that is in Section G of the Tariff (page 39).

Sample Calculation:

Total Contributions and Assets of the Corporation minus (-)
Accumulated Depreciation minus (-)
Outstanding Corporation Debt Principal minus (-)
Developer Contributions minus (-)
Grants received divided by

Total Number of Members / Customers equals = Average Net Equity Buy-In Fee

a. Water Fee is \$1500.00

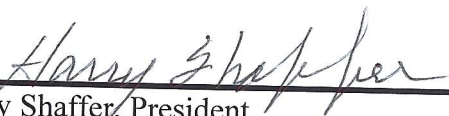
Prairielands Groundwater has sent us Water Usage Refund for 2021 in the amount of \$1,148.94. Jacob Martin has started the ad in the paper for the Hull Road upgrade. I had a customer call and said they had used about 3000 gallons of water from a fire hydrant and one of the guys here at the office knew, so she wanted to know how much she owed for that? I told her I was not aware of that so I cannot put it on her bill if we have not been told in the office. We received the information that the Petition for Bradshaw was withdrawn and a copy is in your packet. Along with an application for someone that said they are going to file complaint with the PUC because they are wanting another meter added to a 2" line that is already full. The Engineer gave an estimate of \$13,000 for the upgrade and I spoke with Dwayne Duncan and he talked with the Engineer and the line can be done for \$7,000. But apparently they filed a petition with PUC. They did pay the \$7,000.00 so that Mr. Duncan could order the parts. **May 3 at 3:00PM the bids for the line upgrade will be opened. Motion was made by Board Member Stan McVey, seconded by Board Member Brent Harris to accept the Office Managers Report as presented. Harry Shaffer, Brent Harris, Thomas Morgan, Jack Repenning and Stan McVey voted with all ayes. Motion passed.

Item 7 Closed Session under provisions of Texas Government Code Section 551.074 (Personnel Matters) regarding hiring a General Manager/Consultant. Board went into Executive Session at 7:55 pm and returned to Open Session at 8:34 pm. No action was taken in Executive Session.


Item 8 Dealt with hiring a General Manager/Consultant. No action was taken at this time.

Item 9 dealt with request to be placed on the agenda for the next Board meeting. The next Board meeting will be Annual Meeting Saturday, April 23, 2022 at 7PM. Next Board meeting will be May 19, 2022. No action needed.

Item 10 There being no further business to consider, Board Member Jack Repenning made a motion, seconded by Board Member Thomas Morgan to adjourn at 8:35 P.M. Motion passed: All Ayes.



Harry Shaffer, President



Stan McVey, Secretary/ Treasurer