

Minutes of Meeting
Board of Directors
Parker Water Supply Corporation
December 19, 2019

On the 19th day of December 2019, the Board of Directors of Parker Water Supply Corporation ("Corporation") met at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas.

The meeting was called to order at 7:00p.m. with a roll call taken by Board President, Harry Shaffer. A quorum was determined to exist with the following Directors present:

Harry Shaffer, Don Rice, Brent Harris, Jack Repenning, and Ricky Dowdy.

Also present were James Lyles and Marilyn Duncan.

Consent Agenda

Board member Brent Harris made a motion and Jack Repenning seconded motion to accept the November 21, 2019 Minutes as presented. The motion passed.

The Directors had a discussion regarding the Treasures Report and Income Statement for November 2019. A motion was made by Brent Harris, seconded by Jack Repenning for the Treasurer's Report and the Income Statement. Motion passed.

The Board then heard the Office Manager Report given by Marilyn Duncan. The monthly fee paid to CareFlite in November was \$634.00, in November 326 customers paid with credit cards in the amount of \$27,951.67, and Heartland charged us \$674.40 for CC charge fees. There was no Action required on the Office Manager report.

Regular Agenda

Item 1 dealt with passing on feasibility study cost to customer. After discussion, by the Board, at this time the cost of the feasibility study will not be passed on to the customer. No motion was made.

Item 2 dealt with Health Insurance for the employees. Jack Repenning made a motion and Brent Harris seconded to go with TML Health Benefits Pool Insurance for Parker Water employees. Motion passed. Jack Repenning made a motion, seconded by Ricky Dowdy to continue to pay \$100.00 per employee, into their own individual HSA accounts until it reaches \$2,500.00, if that rolls over from year to year, when it reaches the \$2,500.00, Parker Water will discontinue contributing \$100.00 into that individuals account. Motion passed 3 ayes- Repenning, Harris & Dowdy. 1 abstain- Rice. Ricky Dowdy made a motion, seconded by Brent Harris to pay Marilyn Duncan's Medicare Insurance \$314.49 per month. Motion passed 3 ayes- Dowdy, Repenning & Harris. 1 Nay- Rice.

Item 3 dealt with appointing a Credentials Committee for recommending ballot form, director application forms, annual meeting packet, annual meeting notice and other related forms. No action was taken.

Item 4 dealt with updating credit card system on website. After discussion Board members needed some more verification and information. The Board took no action at this time.

Item 5 dealt with information from James Lyles, General Manager. Mr. Lyles informed the Board of the pump going out at Well #2. The pump was 15 years old and rebuilt 8 years ago. The new pump & motor may be installed Monday, December 23 and up and running by Thursday. Due to rebuilt pumps not having a good warranty they suggested a new pump and motor instead of the rebuilt. The monitor is what alerted James to the pump going out. Surface water is being pulled from Well #4 to service customers using water from Well #2. Mr. Lyles also told the Board of the QuickBooks update, and water sales is down. The meeting with JCSUD regarding upgrading water meters was cancelled and will be rescheduled after Christmas.

Item 6 dealt with information update on the request for Robert Martin to provide water for 23 meters on 10 acre lots located along County Road 302 East of the intersection with State Hwy 171. The upgrade at Well #3 has begun. The electrical has been completed, pumps are in and set. All invoices are to be labeled for Martin Project. Marilyn needs to take the \$40,000.00 from the savings account so we can process payables from these monies. No action was taken at this time.

Item 7 Board went into Closed Session under provision of Texas Government Code Section 551.074 (Personnel Matters) at 9:00 p.m.

Board resumed Regular Meeting at 9:24 p.m.

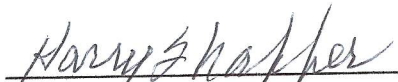
Item 8 dealt with Personnel Matters. Don Rice made and Brent Harris seconded motion to have General Manager, James Lyles be put in charge of the vehicle and equipment maintenance for Parker Water Supply. Motion passed.

Item 9 dealt with updates to the TRWA Tariff. No action at this time.

Item 10 dealt with items to be placed on the next agenda. None at this time.

Item 11 was announcement of next regularly scheduled meeting on Thursday, January 16, 2020.

Item 12 There being no further business, meeting was adjourned at 9:26PM. Motion made by Brent Harris, seconded by Jack Repenning.


Harry Shaffer, President

Don Rice, Secretary/Treasurer