

Minutes of Meeting – Regular Meeting of Directors

Parker Water Supply Corporation

February 17, 2022

On the 17th day of February 2022, the Board of Directors of Parker Water Supply Corporation ("Corporation") held a Regular Meeting at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

Harry Shaffer, President
Brent Harris, Vice President
Janice Linville-absent

Stan McVey, Secretary/Treasurer
Jack Repenning -absent
Sherry Reeves, General Manager

Harry Shaffer, President called the Regular meeting to order at 7:00PM. A quorum was present.
Guest in attendance: Thomas Morgan.

Consent Agenda

Board Member Brent Harris made a motion, seconded by Board Member Stan McVey to accept the minutes for the January 20, 2022 meeting and the January Treasury Report. Harry Shaffer, Brent Harris and Stan McVey voted with all ayes. Motion passed.

Regular Agenda

Item 1 Dealt with accepting the resignation of Tom Morgan from the Credential Committee. Motion was made by Board Member Brent Harris, and seconded by Board Member McVey to accept the resignation of Tom Morgan from the Credential Committee. Harry Shaffer, Brent Harris and Stan McVey all voted ayes. Motion passed.

Item 2 Dealt with amending the date of the Annual Members meeting to April 23, 2022. Motion was made by Board Member Stan McVey, second by Board Member Brent Harris to amend the Annual Members meeting to April 23, 2022 due to Easter Weekend. Harry Shaffer, Brent Harris and Stan McVey all voted ayes. Motion passed.

Item 3 Dealt with accepting the resignation of Board Member Janice Linville. Motion was made by Board Member Stan McVey and seconded by Board Member Brent Harris, the Board to accept the resignation of Janice Linville. Harry Shaffer, Brent Harris, and Stan McVey all voted ayes. Motion passed.

Item 4 Dealt with appointing Thomas Morgan to Place #3 for the remainder of the term due to vacated seat of Janice Linville. Motion was made by Board Member Stan McVey, seconded by Board Member Brent Harris to appoint Thomas Morgan to fill Place #3 for the remainder of the term which expires April 2022. Harry Shaffer, Brent Harris and Stan McVey all voted ayes. Motion passed.

Item 5 Dealt with ballot material for Board of Directors. Motion was made by Board Member Stan McVey, seconded by Board Member Brent Harris to adopt the ballot material as presented. Harry Shaffer, Brent Harris, Thomas Morgan and Stan McVey all voted ayes. Motion passed.

Item 6 dealt with purchasing a new truck for PWSC. No action was taken at this time.

Item 7 Dealt with the General Managers Report for January 2022. In January credit card customers in house \$5,839.09 and PWSC paid \$239.33 in fees. Online customer payments were \$30,069.58. CareFlite customers for December was \$412.00. The Directors report shows 19.16% loss in the month of January. The only issues we are having is when a meter gets changed out during the meter reading time, it throws the laptop off to not read or the guys have to go recheck and find out it's a new install. Larry, Macy & myself talked about not having any meter change outs done during the time that reads are being done. They can be done during the first 10 days of the month and then start again once the readings have all been done. Larry said he sees where this would be helpful, however since there has been issues with the meter install agreement, it would be better to have the Board agree to this change. Also, we have a few SCI Inspections that had not passed the inspection, so I have been doing the follow up letter to the customers. Those letters went out on the 11th of January. People do not want to even send us a photo that they have installed the hose bib to the faucet as required by TCEQ. I did reach out to TCEQ and asked what we may do when customers do not comply and they said since we have adopted the policy in our Tariff, we may temporarily disconnect water service, attach fees or even place a fine on the customer. I have included a copy of the email from TCEQ for reference. The letters were mailed the week of January 24th. The application to run for a place on the Board of Directors will be due by March 9, 2022. The Annual meeting date has been changed as the third Saturday fell on Easter weekend this year so we moved it out an additional week. The map has been delivered to Childress for upgrade. Larry has asked about the purchase of a new truck. I told him we had talked about it several months ago when COVID hit and it was hard to find new vehicles but if the Board would like to have me start looking again I will. I think that once we do decide to follow up with the purchase of a new vehicle, that we should have one 4wheeldrive so when there is a chance of icy weather, the Water Superintendent would take that vehicle home just so they are able to get to Parker if we had an emergency. Not a take home everyday vehicle just during the winter months when we have the potential for ice. Larry and I have also talked about an air compressor that could be moved from one location to another. We have not started looking at pricing yet as we would need to see how what size we would need. We have hired 2 students from the Technology Department of CISD. We have Bobby that has met with Larry and is learning the water side of PWSC, and Angelia will be starting on February 18 in the office for Customer Service. I reached out to CoBank and asked if they needed to approve or go over our changes to the ByLaws, and they looked at them and only wanted a paper signed once they have been amended and passed. Motion was made by Board Member Brent Harris, seconded by Board Member Stan McVey to accept the General Managers Report as submitted. With Harry Shaffer and Stan McVey signing the letter agreeing for meter change out documents to be turned in daily along with the date and time the swap out is done as discussed in the past. And there will be no meter swap outs done during the meter read time starting on the day the reads have begun, usually the 10th of the month, until they have been finished for that month. Harry Shaffer, Brent Harris, Thomas Morgan and Stan McVey voted with all ayes. Motion passed.

Item 8 Closed Session under provisions of Texas Government Code Section 551.074 (Personnel Matters) regarding personnel policy amendments. Closed Session under provisions of Texas Government Code Section 551.071 (Consultation with Attorney) regarding decertification of 200.98

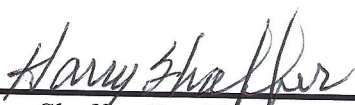
acres of property owned by Troy Bradshaw. Board went into Executive Session at 7:39 pm and returned to Open Session at 8:37 pm. No action was taken in Executive Session.

Item 9 Dealt with amendments to the Personnel Policy. Motion was made by Board Member Brent Harris, seconded by Board Member Thomas Morgan to adopt amendments to the Personnel Policy to also including changing sick & vacation time off to be classified as PTO (personal time off) however. Current employees will be given a copy of the amended Personnel Policy and explained the changes and be required to sign off that they have received the new policy. Harry Shaffer, Brent Harris, Thomas Morgan and Stan McVey all voted ayes. Motion passed.

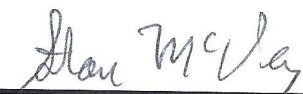
Item 10 Dealt with decertification of 200.98 acres of property owned by Troy Bradshaw. The property is located at the intersection of Highway 171 and County Road 1413. Motion was made by Board Member Stan McVey, seconded by Board Member Brent Harris to authorize its attorneys to file a response to the CCN decertification petition. Harry Shaffer, Brent Harris, Thomas Morgan and Stan McVey voted with all ayes. Motion passed.

Item 11 dealt with request to be placed on the agenda for the next Board meeting. The next Board meeting will be March 17, 2022 at 7PM. No action needed.

Item 12 There being no further business to consider, Board Member Stan McVey made a motion, seconded by Board Member Brent Harris to adjourn at 8:40 P.M. Motion passed: All Ayes.



Harry Shaffer, President



Stan McVey, Secretary/ Treasurer