

Minutes of Meeting
Board of Directors
Parker Water Supply Corporation
January 17, 2019

On the 17th day of January, 2019, the Board of Directors of Parker Water Supply Corporation ("Corporation") met at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

David R. Kercheval, Don Goates, Harry Shaffer, Don Rice, Brent Harris

Also present were Marilyn Duncan and James Lyles, associates of the Corporation; as well as the Corporation Attorney, Henry Moore.

The meeting was called to order at 7:03p.m. with a roll call taken by David Kercheval. A quorum was determined to exist.

Consent Agenda

After a brief discussion, Don Goates made and Brent Harris seconded motion to accept December 20, 2018 Minutes with correction that James Lyles was not present at December meeting. Motion passed. The Directors considered the Treasurer's Report presented by Mr. Shaffer. A motion to approve the Treasurer's Report was made by Harry Shaffer and seconded by Don Goates with a notation that description changes be considered in future. The motion was adopted by voice vote.

The Directors considered, discussed and acted upon the November Overtime Report. David Kercheval explained that Marilyn had several hours accumulated because Carolynn Scott was no longer working and she could not take a lunch break while Brad was reading meters. A motion to approve the overtime report was made by Don Goates and seconded by Harry Shaffer. The motion passed.

Marilyn Duncan presented her Office Manager's Report indicating that the CD had been set up establishing a dedicated reserve for CoBank loan. She also stated that number of people using credit card system was up. Don Rice raised the question of what interest rate was being

charged and what was time frame for PWSC receiving funding after bills were paid. There was a general agreement that these issues should be researched by staff. There was no Action required on Marilyn's report.

Regular Agenda

The first item for consideration under the Regular Agenda dealt with a request to assist with a large water bill by Kenneth Krieter. Mr. Kreiter was not present to make his request so Don Rice made and Brent Harris seconded a motion to table Item 1. Motion to table passed.

Item 2 dealt with a request by John Whitehorn related to a new meter. James Lyles discussed the matter with Dewayne Duncan and Mr. Whitehorn and confirmed there was no need for laying additional water line since it was already in place. No action was needed by the Board.

Item 3 related to adopting a resolution approving Ballots, Application Forms and Election Procedures. David Kercheval pointed out that wrong date had been inserted, but remainder of information was correct. Don Goates made and Harry Shaffer seconded a motion to approve the above mentioned items with corrected dates. Motion passed.

Item 4 dealt with designation of employee of PWSC to review applications for Director Position before accepting them. Motion was made by Don Goates and seconded by Brent Harris to name Marilyn Duncan to fulfill this task. Motion passed.

Item 5 dealt with selecting an independent Election Auditor and Assistant Election Auditor for PWSC Director Election to be held on April 13, 2019 at 2019 Annual Meeting. Don Goates made and Brent Harris seconded motion to select Barbara Wilson as Independent Election Auditor and Linda Daniels as Assistant Election Auditor for election to be held on April 13, 2019 at Annual Meeting. Motion passed.

Item 6 dealt with setting Saturday, April 13, 2019(a corrected date) at 7:00 PM, as date and time for 2019 PWSC Annual Meeting. Don Goates made and Harry Shaffer seconded motion as stated to be date and time for Annual Meeting for members. Motion passed.

Item 7 dealt with acting on bids for construction of new warehouse to be constructed at Plant 2. After a short discussion, Don Rice made and Harry Shaffer seconded motion to table motion until additional bids could be solicited or Board could reconsider project. Motion passed.

Item 8 dealt with recommendation to evaluate current practice of maintaining saving account and CDs, and research other options that could increase earnings. After explanation by Don Rice based on conversation with Tim Whitlock, Harry Shaffer made and Brent Harris seconded motion to accept recommendation and begin researching different options for increasing earnings by restructuring percentages of savings to CDs. Motion passed.

Item 9 dealt with report by Operations Consultant James Lyles. After James discussed need to have equal sized motors on both pumps servicing well 2, Don Rice made and Brent Harris seconded motion to purchase new Paco motor and have old motor refurbished to be used as a backup. If cost of reworking motor exceeds \$2,000, James is to notify Board for additional consideration. Motion passed.

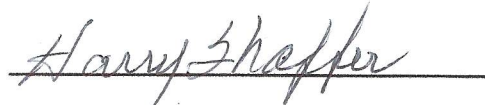
Item 10 dealt with ratification of Sherry Reeves' employment as part time office assistant at rate of \$16.00 per hour. Rate will be reviewed after a period of 30-45 work days. Motion was made by Don Goates and seconded by Brent Harris to ratify action. Motion passed.

Item 11 was simply an announcement that next meeting would be held on Thursday, February 21, 2019.

There being no further business, Harry Shaffer made and Brent Harris seconded a successful motion to adjourn at 8:22.



David R. Kercheval, President



Harry Shaffer, Secretary/Treasurer