

Minutes of Meeting
Board of Directors
Parker Water Supply Corporation

July 18, 2019

On the 18th day of July, 2019, the Board of Directors of Parker Water Supply Corporation ("Corporation") met at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

David R. Kercheval, Don Rice, Brent Harris and Harry Shaffer. Absent was Don Goates

Also present were Marilyn Duncan, Brad Hammond, Sherry Reeves and James Lyles, associates of the Corporation as well as Henry Moore, the Corporation's attorney. Other individuals in attendance, Mr. & Mrs. Howard Joel, constituents.

The meeting was called to order at 7:02p.m. with a roll call taken by David Kercheval. A quorum was determined to exist.

Consent Agenda

After a brief discussion, Harry Shaffer made and Brent Harris seconded motion to accept the June 20, 2019 Minutes as presented. Motion passed.

The Directors then considered the June, 2019, Treasurer's Report presented by Don Rice. Board member Shaffer had a concern as to the amount of interest income for the Corporations CD accounts shown on the Treasurer's report. Board member Shaffer would like to look over the report and visit with the CPA firm to see if the correct amounts were entered. A motion to approve the Treasurer's Report as presented was made by Brent Harris and seconded by Don Rice. The motion passed.

The Directors considered and discussed the June, 2019, Overtime Report. Harry Shaffer made motion and Brent Harris seconded motion to approve report which passed by a voice vote.

The Board then heard Marilyn Duncan's Office Manager Report. Marilyn reported the monthly fee paid to CareFlite was \$681.00, Heartland fee was \$577.52 for customers using credit cards. There was no Action required on Marilyn's report.

Regular Agenda

Item 1 dealt with hearing, discussing and acting upon request by Robert Martin to provide water for 21 meters on 10 acre lots located along County Roads 302 East of the intersection with State Hwy 171. Brent Harris made and Harry Shaffer seconded motion to table Item 1 until James Lyles could complete research and report back to Board. Motion to Table passed.

Item 2 dealt with request for meter service by Mr. & Mrs. Howard Joel. Engineer, Eddie Aguilar notified Parker Water Supply Corporation that approximately 2,000 linear feet of 1.5inch water line from County Road 304 to the north along County Road 421 should be replaced with a 3" line to maintain adequate service. Harry Shaffer made and Brent Harris seconded motion to have James Lyles and Dewayne Duncan authorized to look at property and see what the cost and best alternative would be so the Joel's could move forward in building their new home. Motion passed.

Item 3 dealt with information provided by David Kercheval related to the Historic Use Permit for Parker Water Supply Corporation from Prairielands Groundwater Conservation District. There was no action required as this was information only.

Item 4 dealt with discussing and acting upon information related to voiding past due accounts from the RVS system. David Kercheval asked Henry Moore if he would draft a membership letter for staff to use to terminate past due accounts. Harry Shaffer made and Brent Harris seconded motion to have Mr. Moore work with office staff on the letter. Motion passed.

Item 5 dealt with proposals comparing Credit Card financial institutions for accepting utility payments presented by Sherry Reeves. Harry Shaffer made and Brent Harris seconded motion to have staff provide information on upgrading Heartland to Openedge after adequately researching contract and related information.

Item 6 dealt with discussing information related to Parker Water Supply Corporation leak adjustment policy. There was no action required as this was information only.

Item 7 dealt with discussing and acting upon information provided by Harry Shaffer regarding the Customer Service Inspection Fee (CSI) (currently: a fee of \$75.00 will be assessed to each applicant before permanent continuous service is provided to new construction). Harry Shaffer made and Don Rice seconded motion to authorize staff to get the Certification and complete inspections as part of their routine duties. Motion passed.

Item 8 dealt with recommendation by David Kercheval regarding mobile Generator. Brent Harris made and Harry Shaffer seconded motion to authorize James Lyles to have generator repaired up to \$2,000.00, research the cost of electrical work that will be needed to utilize the generator at each well site, and to research pricing of a storage container to store generator in. Motion passed.


Item 9 on agenda was an update by James Lyles related to operations. He notified us that new pump had been installed and is working well. No action was required on his report.

Item 10 was announcement of next regularly scheduled meeting on Thursday, August 15, 2019.

There being no further business, meeting was adjourned at 9:15.

A blue ink signature of David R. Kercheval, written in a cursive style, positioned above a horizontal line.

David R. Kercheval, President

A blue ink signature of Don Rice, written in a cursive style, positioned above a horizontal line.

Don Rice, Secretary/Treasurer