

## **Minutes of Meeting**

### **Parker Water Supply Corporation**

**March 22, 2018**

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On the 22nd day of March, 2018, the Board of Directors of Parker Water Supply Corporation ("Corporation") met at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

David R. Kercheval, President  
Don Goates, Vice President  
Harry Shaffer, Secretary/Treasurer  
Brent Harris  
Don Rice

Also present were Marilyn Duncan, Office Manager and Henry Moore, Legal Counsel. Guests were Mark with Nextlink, John Hennerberg, and Matt with Digitex. The meeting was called to order at 7:05 p.m. by David Kercheval. A quorum was determined to exist.

#### **Consent Agenda**

After a brief discussion, Don Goates made a motion and Harry Shaffer seconded motion to accept the February 15, 2018 Minutes. Motion passed.

The Directors next considered, discussed and acted upon the August 10, 2017 Minutes. Directors determined that Mike Cox was not present and Minutes needed to be corrected. Motion to accept Minutes with corrections made by Harry Shaffer and seconded by Don Goates. Motion passed.

After discussion of the Treasurer's Report for February, 2018, motion was made by Harry Shaffer and seconded by Brent Harris to accept Treasurer's Report. Motion passed.

Discussed Overtime Report for February, 2018. Motion made by Harry Shaffer and seconded by Brent Harris. Motion passed.

#### **Regular Agenda**

Item 1- Discussion to approve resolution canceling the election for Directors scheduled for April 21, 2018 because all candidates are unopposed. Henry Moore, Legal Counsel, explained purpose of Resolution and accompanying Certification of Board Members. Certification was signed and Resolution was passed by Board of Directors with Motion being made by Don Goates and seconded by Don Rice.

Item 2- The Board discussed process of eliminating any former director who no longer serves on Parker WSC Board of Directors from all financial documents including bank credit cards. New credit cards will be issued (3), one for President, one for Office Manager, and one for Operations Technician. Motion made by Don Rice to approve, seconded by Brent Harris. Motion passed with dissenting vote by Harry Shaffer.

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Item 3 - No action taken due to Landy Fowler Johnson not attending.

Item 4 - Discussion regarding improving internet service in office at 7001 C.R. 1200. Matt with Digitex and Mark with Nextlink gave presentations on updating internet speed and discussed current service. Discussion included possibility of putting a tower on property of Parker Water Supply Corporation which could also be a benefit to neighbors in the area. Motion to table Item 4 was made by Don Rice, seconded by Harry Shaffer until further information could be obtained. Motion passed with dissenting vote by Harry Shaffer. Both companies were invited to submit new proposals for consideration at next meeting.

Item 5 - Discussion on Board Members' and Staff's interest in attending 2018 TRWA Rural Water Con on April 4-6, 2018. David R. Kercheval will attend. Motion made by Don Goates and seconded by Brent Harris. Motion passed. Motion made by Harry Shaffer to appoint David Kercheval as voting delegate for Parker Water Supply, seconded by Don Goates. Motion passed.

Item 6 - Discussion to approve contract with James Lyles, All About Waste Water, to assist Parker Water Supply with operations on a month to month basis @ \$3000.00 per month. Motion made by Don Goates, seconded by Brent Harris. Motion passed. Don Rice and Brent Harris were appointed to review contract before presenting to Mr. Lyles.


Item 7 - President gave his report. Discussed letter received from TCEQ accepting our answers regarding the charges against Parker Water Supply and announced everything was complete except to send pictures of the signs and installation of LAS equipment which has been ordered. Signs look good. He discussed new computers and printers and asked John Hennerberg to update Board on installation of new computers and printers. President discussed new security system and electronic door at office. He discussed how James and Steve were doing daily monitoring of surface water and groundwater being pumped and how it will modify our reporting procedures to enhance accuracy. Office protocol was discussed and an action item will be placed on April agenda.

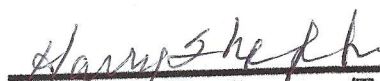
Item 8 – Office Manager discussed the increased use of online bill paying and Careflite payment as well as CDs being renewed.

Next meeting will be April 19, 2018.

Annual Meeting will be on April 21, 2018.

Meeting adjourned.

  
David R. Kercheval, President

  
Harry Shaffer, Secretary/Treasurer