

Minutes of Meeting
Board of Directors
Parker Water Supply Corporation
November 15, 2018

On the 15th day of November, 2018, the Board of Directors of Parker Water Supply Corporation ("Corporation") met at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

David R. Kercheval, Don Goates, Harry Shaffer, Don Rice, Brent Harris

Also present were Marilyn Duncan, Brad Hammond and James Lyles, associates of the Corporation; as well as Marie McPherson and Brick Scott, members of Parker WSC. The Corporation Attorney, Henry Moore was absent.

The meeting was called to order at 7:01p.m. with a roll call taken by David Kercheval. A quorum was determined to exist.

Consent Agenda

After a brief discussion, Don Goates made and Harry Shaffer seconded motion to accept October 18, 2018 Minutes as presented. Motion passed. The Directors considered the Treasurer's Report presented by Mr. Shaffer. A motion to approve the Treasurer's Report was made by Harry Shaffer and seconded by Brent Harris. The motion was adopted by voice vote.

The Directors considered, discussed and acted upon the October Overtime Report. David Kercheval explained that Marilyn had several hours accumulated because Carolynn Scott was unable to work due to medical issues and Brad was tied up reading meters so she had to work through her lunch period. A motion to approve the overtime report was made by Don Goates and seconded by Harry Shaffer. The motion passed.


Marilyn Duncan then presented the Office Manager's Report. She announced that the 2019 calendars had arrived. There were 307 members utilizing the payment by credit card feature to pay their water bill at the cost of \$ 487.67. Six hundred and ninety nine members had paid a total of \$ 699.00 in October to CareFlite. There was no Board action needed for her report.

Regular Agenda

The first item for consideration under the Regular Agenda dealt with Marie McPherson requesting approval for approximately 13 meters on property she plans to sell for future development. Mrs. McPherson gave the Board a plat identifying the lots. There was some confusion about if she was aware of the requirements by Parker WSC so Don Goates provided her with the related information from the Parker WSC Tariff. Harry Shaffer made and Brent Harris seconded motion to table Item 1 pending further research by our staff. Motion passed by voice vote. Item 2 dealt with a request by Brick Scott concerning a possible leak and high water bill. The Board reviewed a 14 month history of Mr. Scott's water bill. James Lyles and Brad Hammond explained several actions they had taken trying to resolve the issue. After some discussion, Don Rice made and Brent Harris seconded a motion to average the bill by utilizing the 14 month usage report. Mr. Scott agreed that was equitable and thanked the Board for their consideration and courtesy. Item 3 related to a recommendation to withdraw \$42,000.00 from our Pinnacle Bank checking account and purchase a CD which will be designated specifically as a guarantee related to our Corporation loan with CoBank. Motion made by Don Goates and seconded by Brent Harris to proceed with CD purchase as recommended. Motion passed by voice vote. Item 4 dealt with recommendation to begin appropriate action to locate and/or procure surveys and other legal documents identifying boundaries and legal descriptions of all Parker WSC properties. Don Rice made and Don Goates seconded motion to proceed with Item 4 as recommended. Motion passed by voice vote. Item 5 involved James Lyles updating Board on recent repairs and upgrades to each of the well sites. No action was required by Board.

David Kercheval announced that next regularly scheduled Board Meeting would be on Thursday, December 20, 2018 at 6:00PM, followed by a group dinner for Board members, associates and families.

With there being no further business, meeting was adjourned.



David R. Kercheval, President



Harry Shaffer, Secretary/Treasurer