

Minutes of Meeting
Board of Directors
Parker Water Supply Corporation

November 21, 2019

On the 21th day of November 2019, the Board of Directors of Parker Water Supply Corporation ("Corporation") met at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas.

The meeting was called to order at 7:00p.m. with a roll call taken by Board President, Harry Shaffer. A quorum was determined to exist with the following Directors present:

Harry Shaffer, Don Rice, Jack Repenning, and Ricky Dowdy. Brent Harris arrived at 7:12.

Also present were James Lyles and Sherry Reeves. Other individuals in attendance Mr. Gary Bass, Mr. Bill Conover, and Mr. Mark Hines.

Consent Agenda

Board member Jack Repenning made a motion and Don Rice seconded motion to accept the October 19, 2019 Minutes as presented. The motion passed.

The Directors had a brief discussion of the Treasures Report and Income Statement for October 2019. The Board asked for a breakdown for Contract Labor, and an explanation of Turn on Fees and Auditor, Attorney & Legal Fees. A motion to approve the Treasurer's Report and the Income Statement as presented was made by Don Rice and seconded by Jack Repenning. The motion passed.

The Board then heard the Office Manager Report given by Sherry Reeves due to Marilyn Duncan being absent from the meeting. Sherry reported the monthly fee paid to CareFlite in October was \$757.00, in October 369 customers paid with credit cards in the amount of \$35,168.01. We received a refund check from Higginbothams Insurance for \$714.00. There was no Action required on the Office Manager report.

Regular Agenda

Item 3 dealt with Health Insurance quote for employees for 2020. Gary Bass spoke to the Board and will try to get more information regarding prices for employee coverage. No action was taken at this time.

Item 11 dealt with reviewing and interviewing attorney's for Parker Water Supply Corporation. After discussion a motion was made by Jack Repenning to hire Mark Hines as attorney for Parker WSC. Motion died for lack of a second.

Item 1 dealt with passing on feasibility study cost to customer. After discussion, Motion to Table was made by Don Rice and seconded by Brent Harris.

Item 2 dealt with request from Don Martindale regarding recent problem from waterline break. Brent Harris made a motion and Don Rice seconded to Table Mr. Martindale's waterline problem. Motion passed.

Item 4 dealt with Christmas Party recommendation. Brent Harris made a motion, seconded by Don Rice to not have a Christmas Party but give \$150.00 each to the 4 employees. Motion passed.

Item 5 dealt with adopting the purposed Budget for 2020. Motion was made by Brent Harris, seconded by Jack Repenning to adopt the purposed 2020 Budget. Motion passed.

Item 6 dealt with information update on the request for Robert Martin to provide water for 23 meters on 10 acre lots located along County Road 302 East of the intersection with State Hwy 171. No action was taken at this time.

Item 7 dealt with accounting software. After discussion between SAGE Software and QuickBooks, Don Rice made a motion, seconded by Jack Repenning to take whatever steps necessary to switch software to QuickBooks, provided it does not cause any difficulty or cost to Parker Water that would cause a problem during setup. Motion passed.

Item 8 Board went into Closed Session under provision of Texas Government Code Section 551.074 (Personnel Matters) at 9:32 p.m.

Board resumed Regular Meeting at 9:43 p.m.

Item 9 dealt with Personnel Matters. Brent Harris made and Jack Repenning seconded motion to put Sherry Reeves on as fulltime employee Parker Water Supply Corporation. 4 ayes: Harris, Repenning, Dowdy, and Shaffer. 1 nay: Rice. Motion passed.

Item 10 dealt with accepting the resignation letter of Henry Moore as attorney for Parker Water Supply Corporation. Motion was made by Brent Harris and seconded by Ricky Dowdy. Motion passed.

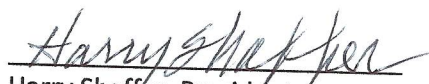
Item 12 dealt with information from James Lyles, General Manager. Don Rice made a motion, seconded by Jack Repenning to purchase meters from Johnson County Special Utility District for \$11,250.00 and software package for the meters from HydroPro for \$21,859.53, and allow our employees to install the meters unless they get behind and we need to get outside help at that time. Motion passed.


Item 13 dealt with updates to the TRWA Tariff. No action at this time.

Item 14 dealt with items to be placed on the next agenda. Director Repenning asked to have online Credit Cards placed on the next agenda.

Item 15 was announcement of next regularly scheduled meeting on Thursday, December 19, 2019.

Item 16 There being no further business, meeting was adjourned at 10:10PM. Motion made by Brent Harris, seconded by Ricky Dowdy.


Harry Shaffer, President


Don Rice, Secretary/Treasurer