

Minutes of Meeting – Regular Meeting of Directors

Parker Water Supply Corporation

May 21, 2020

On the 21st day of May, 2020, the Board of Directors of Parker Water Supply Corporation ("Corporation") held a Regular Meeting at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

Harry Shaffer, President
Brent Harris, Vice President
Don Rice, Secretary/Treasurer
Jack Repenning- Absent

James Lyles, General Manager
Marilyn Duncan, Office Manager
Sherry Reeves

The meeting was called to order at 7:10 p.m. by Harry Shaffer, President.

Consent Agenda

Board Member Brent Harris made a motion, seconded by Don Rice to accept the April 23, 2020 minutes for the Called meeting, and the April Treasury Report. There was no action taken on past due water accounts. Motion passed.

Regular Agenda

Item 1 Dealt with the Office Manager's Report. We paid Careflite \$671.00 for 671 customers April. Credit Card on line payments in April, were 269 customers paying \$17,165.52. Forty-seven customers paid in the office using the Credit cards for an amount of \$3,153.97. No action required.

Item 2 Dealt with the General Manager's Report. James Lyles gave a report. No action required.

Item 3 Dealt with renewing the CD currently at Edward Jones (Wells Fargo). Board member Rice will call financial institutions on rates for renewal. Consideration for the renewal might best at a term of 3 to 6 months right now. No action was taken.

Item 4 Dealt with setting the date for the Annual meeting. Discussion was made for resetting the Annual Meeting and Election of Board of Directors for June 20 or June 27. Board member Rice will contact TRWA legal Department to see what time line we need to get letters and other materials to the members in order for a date to be set. No action was taken.

Item 5 Dealt with charging late fees on past due accounts due to COVID19 for March and April. Motion was made by Board member Harris, seconded by Rice to wave late fees for members for March and April billing cycle due to COVID-19. Motion passed.

Item 6 Dealt with voiding 3 past due accounts in RVS for delinquent payments. Board member Rice made a motion, seconded by Board Member Harris to pull the 3 meters and send a letter to the member stating that the membership has been voided and the amount owed. Motion passed.

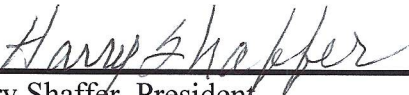
Item 7 Dealt with Closed Session under provisions of Texas Government Code Section 551.074 (Personnel Matters). No closed session.

Item 8 dealt with Personnel Matters. No closed session.

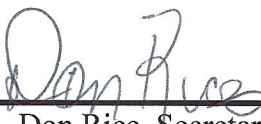
Item 9 dealt with request to be placed on the agenda for the next Board meeting. Board Member Rice requested the evaluation of the General Manager to be on the next agenda. No action taken.

Item 10 Dealt with announcement of next scheduled Board meeting on Thursday, June 18, 2020.

Item 11 – There being no further business to consider, meeting was adjourned. Board member Harris made a motion to adjourn at 8:33 PM, seconded by Rice. Motion passed.



Harry Shaffer, President



Don Rice, Secretary/Treasurer